



NORZAGARAY WATER DISTRICT

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Management System
ISO 9001:2015

ANNUAL PROCUREMENT PLAN FOR FY 2022

Code (PAP)	Procurement Program / Project	PMO/ End User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief of description of the project)	
					Ads/ Post of IB/REI	Sub/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE		CO
A. PROJECTS													
	Installation of Booster pump and appurtenances at Norzagarray Heights storage tank (Meyer) - 87.7%	Engineering	No	Competitive Bidding	4Q 2021 - 2Q 2022				Grant	4,000,000		4,000,000	To improve water delivery service in Brgy. Bitungol
	Production Well at Minuyan - 12%	Engineering	No	Competitive Bidding	4Q 2021 - 2022				Corporate Budget	5,000,000		5,000,000	To improve water delivery service in Brgy. Minuyan
	Brgy. Bigte to Bitungol Pipelayng of Transmission Lines Phase 1-25%	Engineering	No	Competitive Bidding	1Q 2022				Foreign	51,300,000		51,300,000	Additional and back up supply for the residents of Brgy. Tigbe, Bitungol, Minuyan, Bigte
	Rehabilitation of Pipelines along Brgy. Tigbe road (8 in mainline)	Engineering	No	Competitive Bidding	2Q 2022				Corporate Budget	300,000		300,000	Replacement (Labor & Materials)
	Pipelaying for Isolation/Covid Facility at Brgy. Partida	Engineering	No	Competitive Bidding	1Q-2Q 2022				Corporate Budget	210,000		210,000	To provide water supply to the Covid Facility in the town (Labor & Materials)
	Pipelaying for Bria Homes to Brgy. Bigte Proper	Engineering	No	Competitive Bidding	3Q 2022				Corporate Budget	470,000		470,000	Pipelaying of 6" uPVC Pipes for Interconnection to Bria Homes

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	Rehabilitation of Pipelines and Clustering of Water Meters at NHV Phase 1-2-4 Area - 20%	Engineering	No	In-House Construction		within 2022		Corporate Budget	6,300,000		6,300,000		Pipeline Rehabilitation
	Construction of Concrete fence at NHV Phase-III Pump Station	Engineering	No	Competitive Bidding		2Q 2022		Corporate Budget	1,300,000		1,300,000		For plastering of walls, painting and installation of steel matings and combat wire
	Construction of Concrete fence at Minuyan Pumping Station 2	Engineering	No	Competitive Bidding		1Q 2022		Corporate Budget	1,000,000		1,000,000		For plastering of walls, painting and installation of steel matings and combat wire
B. OTHER PROPERTY, PLANT AND EQUIPMENT													
	Lot Acquisition at Bitungol	Admin & Finance	No	Direct Contracting		to procure as the need arise		Corporate Budget	2,000,000		2,000,000		Lot for Steel Bolted Tank at Bitungol
	Construction of Drive-Thru Cashier Booths at Villarama (2 Unit)	Engineering	No	Small Value Procurement		Q1-Q2 2022		Corporate Budget	300,000		300,000		Additional Cashier at Villarama
	Construction of Gazebo Comfort Room	Engineering	No	Small Value Procurement		Q1-Q2 2022		Corporate Budget	80,000		80,000		For Villarama Office
	Clamp on Meter Calibration Device	Engineering	No	Competitive Bidding		to procure as the need arise		Corporate Budget	800,000		800,000		Use to determine the accuracy of water meter
	On line Water Meter Calibration Device	Engineering	No	Competitive Bidding		Q1 2022		Corporate Budget	100,000		100,000		For testing the accuracy of concessionaires' installed water meter
	Water Meter Test Bench	Engineering	No	Competitive Bidding		to procure as the need arise		Corporate Budget	200,000		200,000		For testing the water meter for accuracy
	Purchase 2 units of motorcycle	Engineering	No	Competitive Bidding		to procure as the need arise		Corporate Budget	190,000		190,000		For Engineering service vehicle
	4 Aircon units Floor Type	Engg/Admin & Finance	No	Small Value Procurement		to procure as the need arise		Corporate Budget	500,000		500,000		For Villarama Office



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	IT Equipment and Software	Engg/Admin & Finance	No	Small Value Procurement	to procure as the need arise				Corporate Budget	400,000		400,000	For Main and Villarama Office
C. UTILITIES													
	Bulk Water Supply	Engineering	No	Direct Contracting		Monthly			Corporate Budget	55,874,014	55,874,014		Bulk supply of Potable water from PhilHydro
	MWSS	Engineering	No	Direct Contracting		Monthly			Corporate Budget	582,175	582,175		Bulk supply of Raw water injected to NorWD Filters
	Electrical Power Supply	Engineering/Admin & Finance	No	Direct Contracting		Monthly			Corporate Budget	7,680,000	7,680,000		Electric Power consumed used for office and Pump Station operation
D. COMMUNICATION													
	Landline / Internet	Engg/Comm/Adm in & Finance	No	Direct Contracting		Monthly			Corporate Budget	152,000	152,000		Use for Customer service and Office Operation
	Mobile Phonelines	Engg/Comm/Adm in & Finance	No	Direct Contracting		Monthly			Corporate Budget	215,000	215,000		Use for Customer service and Operation
	Advertisement	Comm/Adm in & Finance	No	Shopping		Monthly/to procure as the need arise			Corporate Budget	577,000	577,000		Groceries for promo, Tarpauline, Flyers, Public Hearing
E. SERVICES													
	Consultancy	Engg/Comm/Adm in & Finance	No	Highly Technical Consultant		Q2-Q4 2022			Corporate Budget	850,000	850,000		ISO/ECC
	Security Service	Admin & Finance	No	Competitive Bidding		Monthly			Corporate Budget	1,470,000	1,470,000		Security at Main Office, sub-station and police security
	Legal Service	Comm/Adm in & Finance	No	Highly Technical Consultant		Monthly			Corporate Budget	150,000	150,000		Corporate lawyer, Notarial Fee

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	Lease / Rental	Eng'g/Admin & Finance	No	Lease of Real Property		Monthly		Corporate Budget	323,472	323,472		Booster station and Office extension	
	GPS Rental for Office Vehicles	Admin & Finance	No	Small Value Procurement		Monthly		Corporate Budget	160,800	160,800		For vehicle usage monitoring	
	Seminars / Training	Eng'g/Comm/A dmin & Finance	No	Small Value Procurement		to procure as the need arise		Corporate Budget	1,000,000	1,000,000		For employees enhancement of knowledge	
	Water Test Services	Engineering	No	Small Value Procurement		Monthly		Corporate Budget	400,000	400,000		Water quality test	
	Tipping fee	Engineering	No	Negotiated Procurement		to procure as the need arise		Corporate Budget	3,600,000	3,600,000		For Septage	
	Vehicle Repairs	Eng'g/Comm/A dmin & Finance	No	Small Value Procurement		Monthly		Corporate Budget	560,000	560,000		Service Vehicles repair	
F. OPERATIONS													
	Gas, Oil, Lubricants	Eng'g/Comm/A dmin & Finance	No	Shopping		Monthly		Corporate Budget	1,200,000	1,200,000		Gas, oil, etc use for NorWD service vehicle for BOD, operation and maintenance	
	Chemicals (Carestic Soda, Chlorine Dioxide, Exact Micro Strip)	Engineering	No	Small Value Procurement		to procure as the need arise		Corporate Budget	617,750	617,750		Chemical use for water treatment and testing	
G. REPAIRS, MAINTENANCE, CHANGE METER, NEW CONNECTION													
	HDPE Tube and Plastic Fittings	Engineering	No	Competitive Bidding		to procure as the need arise		Corporate Budget	1,970,000	985,000	985,000	Use for service repair and projects	
	uPVC Pipe	Engineering	No	Competitive Bidding		to procure as the need arise		Corporate Budget	1,985,000	992,500	992,500	Use for pipeline expansion and repairs	
	GI, CI, DI Fittings	Engineering	No	Competitive Bidding		to procure as the need arise		Corporate Budget	480,000	240,000	240,000	For interconnections and new connections	
	Brass Fittings	Engineering	No	Competitive Bidding		to procure as the need arise		Corporate Budget	340,000	340,000		For clustering and new connections	
	Water Meter	Engineering	No	Competitive Bidding		to procure as the need arise		Corporate Budget	2,550,000	1,020,000	1,530,000	For change meter and new connections	

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	Mechanical Gate Valve	Engineering	No	Competitive Bidding	to procure as the need arise				Corporate Budget	1,200,000		1,200,000	Use for production control and monitoring
	Butterfly Valve/Air Release Valve	Engineering	No	Small Value Procurement	to procure as the need arise				Corporate Budget	80,000		80,000	Use for production control and monitoring
	Pump & Motors	Engineering	No	Small Value Procurement	to procure as the need arise				Corporate Budget	300,000		300,000	For repair / replace of centrifugal/submersible pump
	Ultrasonic Flow Meter/Mechanical Flow Meter	Engineering	No	Small Value Procurement	to procure as the need arise				Corporate Budget	600,000		600,000	for production monitoring and assessment
H. OTHERS, ETC.													
	Computerized Accounting Software - 50%	Finance	No	Highly Technical Consultant	Q1-Q4 2022				Corporate Budget	350,000		350,000	Accounting software
	Security & Protection Software	Admin & Finance	No	Small Value Procurement	to procure as the need arise				Corporate Budget	100,000		100,000	
I. BUILDING, PUMP STATIONS, FENCING, REPAIRS, ETC.													
	Office Repairs	Engineering/Admin & Finance	No	Small Value Procurement	to procure as the need arise				Corporate Budget	392,000		392,000	for main office and sub office
	Equipment Repairs	Engineering/Admin & Finance	No	Small Value Procurement	to procure as the need arise				Corporate Budget	135,000		135,000	For repair of machineries and equipments for office and water system operations
	Water Supply System repairs	Engineering	No	Small Value Procurement	to procure as the need arise				Corporate Budget	3,325,000		3,325,000	for minor water supply system repairs
J. OTHER SUPPLIES, MATERIALS, ETC.													


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	Cement, Sand, Gravel	Engineering	No	Small Value Procurement	to procure as the need arise				Corporate Budget	500,000	500,000		Use for restoration, repair and beddings
	Maintenance Tools	Engineering	No	Shopping	to procure as the need arise				Corporate Budget	150,000	150,000		Maintenance daily use tools
	Rain boots and Raincoats	Engineering	No	Shopping		Q3 2022		Corporate Budget	55,140	55,140		use for daily and rainy season	
	Chairs and table	Admin	No	Shopping	to procure as the need arise				Corporate Budget	250,000	250,000		for Villarama Office
Grand Total									164,624,350	83,796,850	80,827,500		

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